# ANCHOR ⚓ GENERAL
INSURANCE AGENCY, INC.

First Time Password Set Up for Diamond

We are excited to present to you our new system, Diamond from InsureSoft. This new system offers you a whole new experience in quoting, binding, processing payments, endorsements, and managing signatures. First, you will need to setup a new password, which is different from your current Anchor password.

1. Password must be created by the person who is in charge of passwords BEFORE bridging any policies.

2. Go to Producer's link: https://get.policyexpress.com

   ==**Bookmark or add as Favorite this link on your browser.** Use this link to service and/or view Anchor policies.==

3. Use Your Current Anchor Login.

4. Use temporary password: Anchor1234!
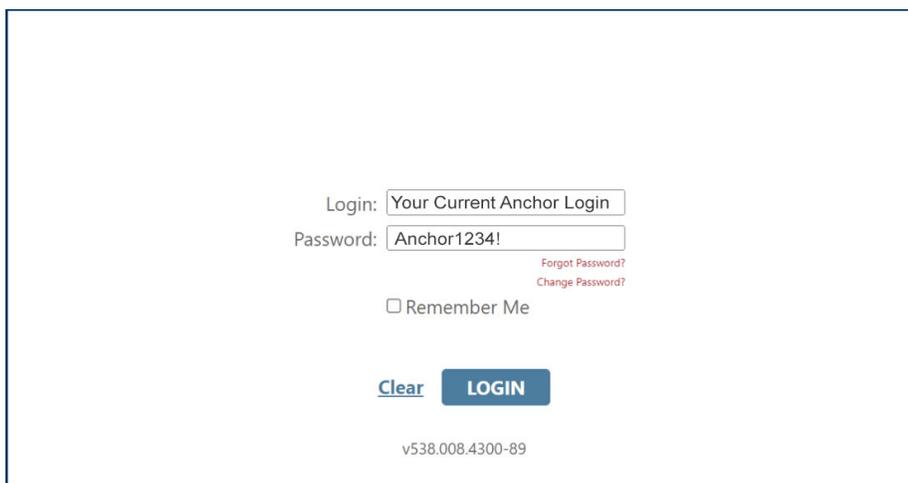
Login: [Your Current Anchor Login]
Password: [Anchor1234!]
Forgot Password?
Change Password?
☐ Remember Me

Clear   **LOGIN**

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5. After logging in with the temporary password, it will prompt you to create your own password.

6. Your password requires a minimum of ten characters, one lower case character, one upper case character, one number, and one symbol minimum.

The user password must be changed.

Login: Your Current Anchor Login

Current Password: Anchor1234!

New Password:

Confirm Password:

Login Failed: Password must be changed.

CANCEL   LOGIN

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7. Re-enter the temporary password; enter your new password.

8. Confirm your new password by selecting login.

9. After clicking login, you will be on the home page.

Close Browser and Login again to make sure the password was successful. Very Important!
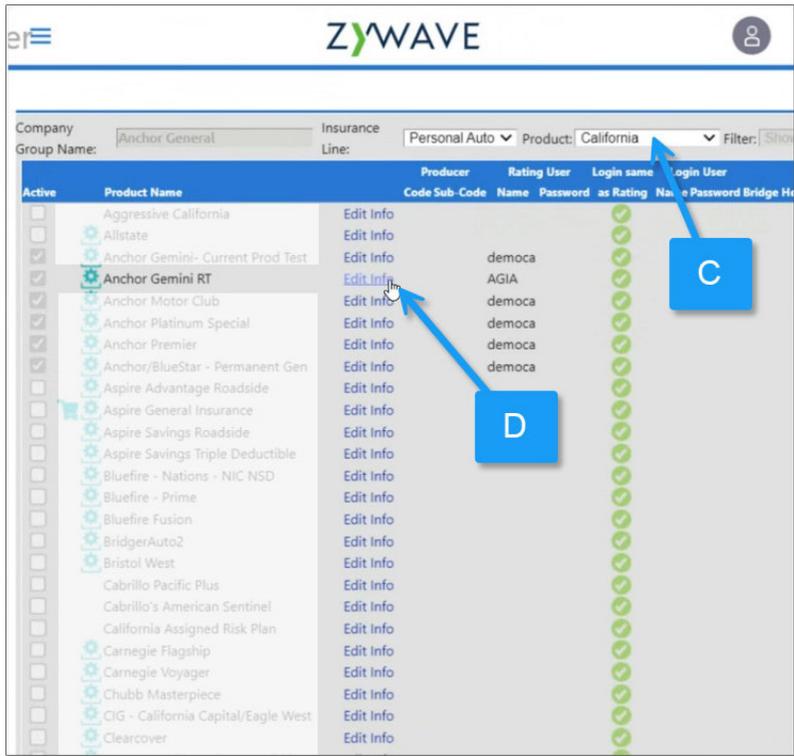
Next Step:
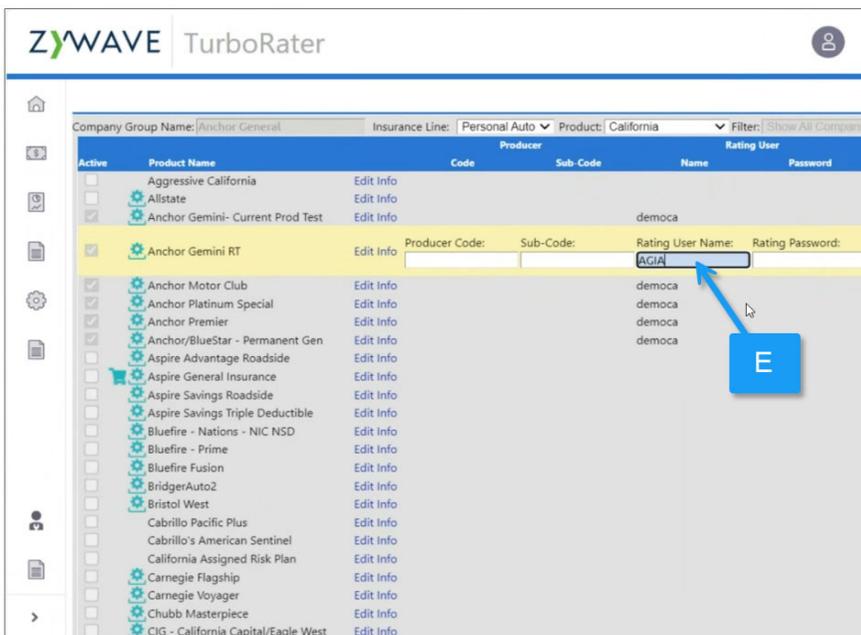# Setting Up Credentials in ITC/Zywave TurboRaters
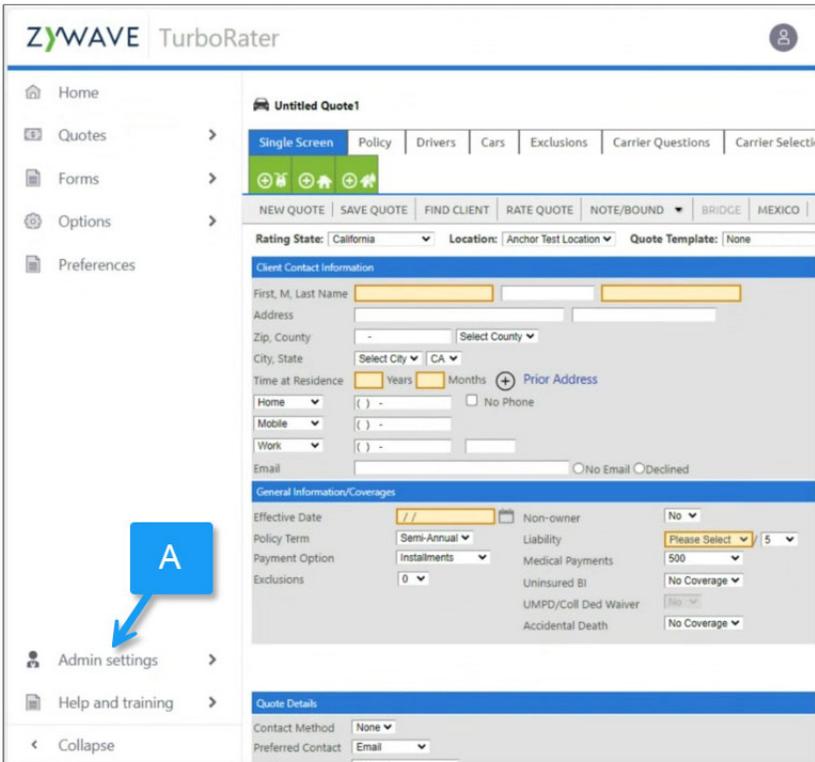
A. After logging in to the TurboRater, on the main screen, select Admin settings option.
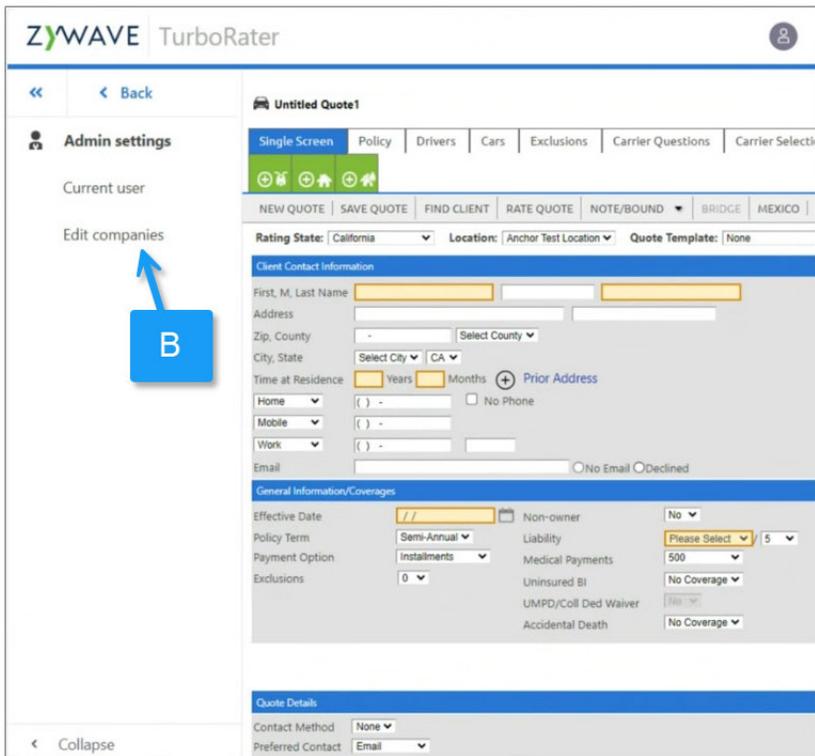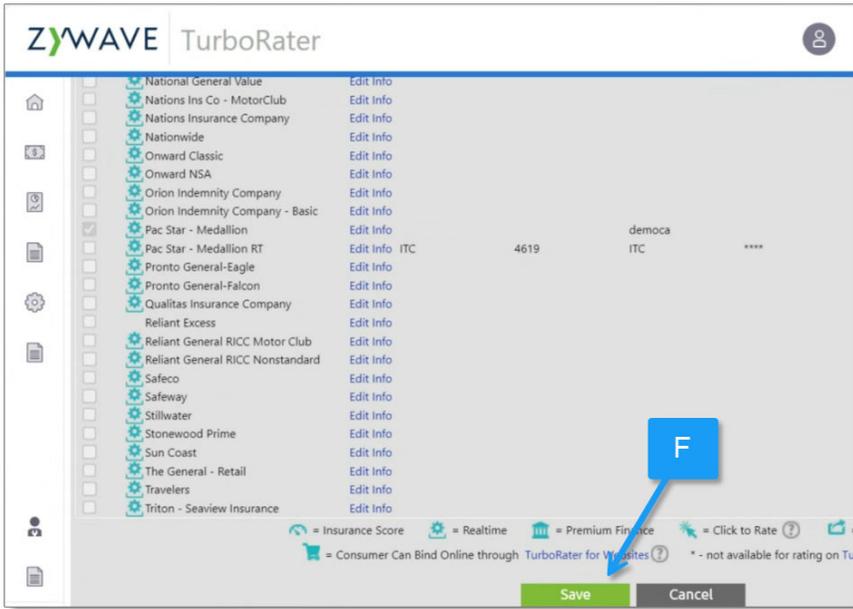

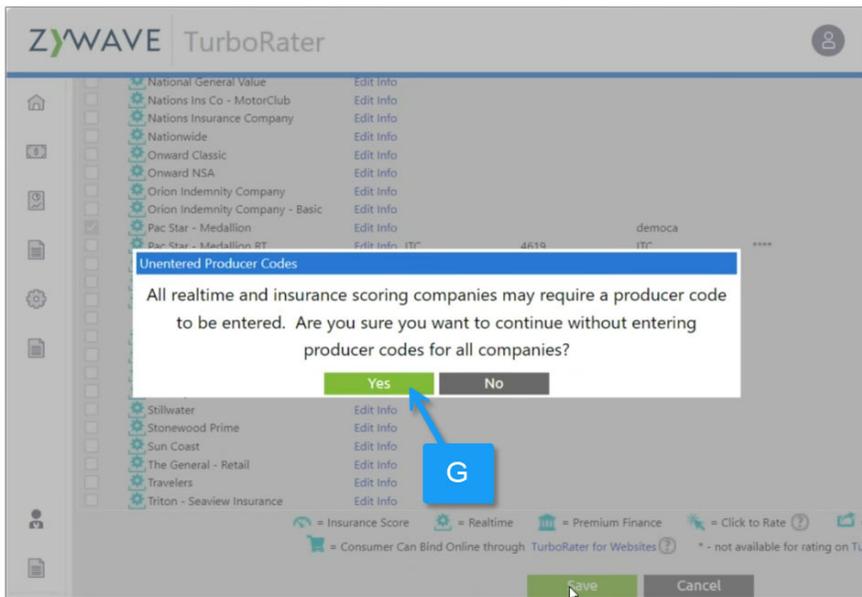B. On the Admin settings page, select Edit companies.

C. Be sure that California is selected in this dropdown menu panel.

D. Select "Edit info" to the right of the product name: "Anchor Gemini RT"

E. In the "Rating User Name", enter your current Anchor login.

F. Click "Save" to confirm change.

G. A popup will appear. Click "Yes" to agree to the change. You will be directed back to the home page.

Links for your customer:
Insured's link
https://policyexpress.com